

Important Things to Do

Before the clinic

- Decide who you want to be a caregiver for your children in your absence.
- Decide who you want to be a backup person.
- Decide who you want to make medical and educational decisions for your children in your absence. This person can also be your caregiver.
- Decide who you want to help take care of your financial and other affairs in your absence.
- Speak to those people to ask if they will fulfill these roles and are willing to come to the clinic for your appointment. ***Note: if you do not bring your caregiver with you to the appointment, you will not be able to have your documents notarized and will need to do this at your bank or credit union.*
- Pick up a preparedness packet at HMAA to complete before your appointment
 - Address: 1320 W. Clairemont Ave, Eau Claire
 - Office hours: Monday - Thursday, 8 am-5 pm and Friday, 11am-5pm
 - Or download/print the packet from this link: www.ecahmaa.org
 - Read the packet and complete the forms
- Gather the necessary documents to bring to the clinic
 - Primary Acceptable IDs for notary public are:
 - Driver's License: Issued by any U.S. state
 - State-Issued ID Card: Non-driver ID
 - Passport: U.S. Passport or valid foreign passport
 - Military ID: U.S. military identification card
 - Green Card: Permanent resident card
 - Tribal ID: Issued by a federally recognized tribe

Day of the clinic

- Bring the following to your appointment:
 - Both legal parents of each child (each parent who signs must have full or shared legal custody)
 - Photo IDs for each parent
 - Each child under age 18
 - Birth certificate or other legal document with full names and birth dates for each child
 - Each child's designated caregiver
 - Photo ID for caregiver
 - Your designated Financial Agent
 - Photo ID for that agent
 - Completed Preparedness Packet